

SUBJECT:	Homelessness Management Task and Finish Group - Update
REPORT OF:	Healthy Communities – Councillor Paul Kelly
RESPONSIBLE OFFICER	Martin Holt – Head of Healthy Communities Rodney Fincham – Head of Finance
REPORT AUTHOR	Michael Veryard – Housing Manager
WARD/S AFFECTED	All

1. Purpose of Report

The purpose of this report is to update the Committee on the progress in implementing the Homelessness Management Task and Finish Group recommendations and to inform Members of the revised Homelessness Case Management process and proposed additional Performance Indicators.

RECOMMENDATIONS

That;

- 1. The Committee notes the Action Plan update**
- 2. The Committee considers the draft revised Homelessness Case Management Process and puts forward any appropriate comments.**
- 3. The Committee notes the adoption of the proposed additional performance indicators and advises officers of any other performance indicators that the Committee would suggest.**

2. Executive Summary

Not applicable

3. Reasons for Recommendations

The recommendations are being made in response to the requirements of the recommendations of the Homelessness Management Task and Finish Group.

4. Content of Report

- 4.1 At its meeting on 16th October 2017, the Overview and Scrutiny Committee received a presentation by Councillor Philip Bastiman, Chairman of the Review of Homelessness Management Task and Finish Group, which set out the recommendations of the Task and Finish Group following the review of Homelessness Management. The final recommendations of the Task and Finish Group were subsequently submitted to Cabinet and Cabinet provided a formal written response.
- 4.2 This report is updating the Overview and Scrutiny Committee on the progress in responding to the recommendations of the Task and Finish Group.

4.3 **Appendix 1** contains the Action Plan which updates the progress to date on each of the recommendations.

4.4 **Appendix 2** contains the overall revised Homelessness process map which was reported to Task and Finish Group and covers case management, temporary accommodation and charging. **Appendix 3** contains the draft revised and updated procedure for managing homelessness applications (which is covered in the "Housing" column of the overall Process Map). This procedure specifically covers the process operated by SBDC for receiving, managing and determining requests for assistance under Part 7 (Homelessness) of the Housing Act 1996.

4.5 **Appendix 4** contains the additional Performance Indicators that are being introduced to support the monitoring of the homelessness management service in response to the recommendations of the Task and Finish Group. These are being incorporated onto Covalent in addition to the existing homelessness PIs.

5. Consultation

Not applicable

6. Options (if any)

Not applicable

7. Corporate Implications

7.1 Financial

The Council incurs significant costs associated with securing temporary accommodation and the tasks set down in Action Plan include measures aimed at minimising these costs as far as possible.

7.2 Legal

The Council's statutory duties in respect of homelessness are set down in Part 7 of the Housing Act 1996.

8. Links to Council Policy Objectives

1. Delivering cost- effective, customer- focused services
2. Working towards safe and healthier local communities

9. Next Step

Officers will continue to progress work to meet in full the recommendations of the Homelessness Management Task and Finish Group.

Background Papers:	It is a legal requirement that we make available any background papers relied on to prepare the report and should be listed at the end of the report (copies of background papers for executive decisions must be provided to Democratic Services)
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